

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, JANUARY 24, 2024

PJS ABSENT

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Vice-President Old called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the minutes from the January 18, 2024** Erie County Commission Meeting; Roll Call: Both Aye

Mr. Old asked County Administrator Hank Solowiej if he had anything to discuss with the Board. Mr. Solowiej stated he had no issues to discuss, and with there being no public comment, the following paperwork was approved.

On motion of Mr. Shoffner and second of Mr. Old, Board **cancel**s the following **February Commission Meetings**: Thursday, February 1; Monday, February 5; Thursday, February 8; Wednesday, February 14; Thursday, February 15; Monday, February 19 (Presidents' Day); Thursday, February 22; Monday, February 26; and Thursday, February 29, 2024; Roll Call: Both Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming a contract entered into between **Huron Township Trustees and the Erie County Sheriff**; Roll Call: Both Aye (#24-30 - providing three full-time Deputy Sheriffs, one part-time Deputy Sheriff and one full-time Communications Officer for law enforcement services and fire dispatching services)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies provided** to: Dell Marketing L.P, Siesel Distributing LLC, Menards, Pierre's Digital Quickprint, Reeve W. Kelsey, Jevon R. Rockwell, Lakeshore Vet Hospital, Treasurer, State of Ohio, and Association for Private Counseling; Roll Call: Both Aye (#24-31)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between **Erie County Court of Common Pleas, Juvenile Division and Ashland County Common Pleas Court, Juvenile and Probate Divisions**; Roll Call: Both Aye (#24-32 - providing juvenile detention services)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between **Erie County Court of Common Pleas, Juvenile Division and Holmes County Juvenile Court**; Roll Call: Both Aye (#24-33 - providing juvenile detention services)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **approving a proposal between the Erie County Probate Court and Henschen and Associates, Inc.**; Roll Call: Both Aye (#24-34 - software and hardware upgrades)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Gene Ptacek & Son Fire Equipment Company, Inc.**; Roll Call: Both Aye (#24-35 - fire alarm replacement at the Courthouse - \$39,450)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Gene Ptacek & Son Fire Equipment Company, Inc.**; Roll Call: Both Aye (#24-36 - fire alarm replacement at the Office Building - \$49,207)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **extending the time for the sale of dog tags through midnight on February 9, 2024**; Roll Call: Both Aye (#24-37)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations** re General Operating Fund: Courthouse Security Screeners and Tax Map; Ditch Operations/Maintenance Fund; Sheriff Policing & SRO Fund; Motor Vehicle License Gas Tax Fund; FY22 OP Stonegarden Fund; FY2020 OP Stonegarden Fund; FY 21 OP Stonegarden - NBI Fund; and 7/23 - 6/24 Rape Crisis Grant Fund; Roll Call: Both Aye (#24-38)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re Childrens Services Fund; Child Support Enforcement Agency Fund; and Public Assistance Fund; Roll Call: Both Aye (#24-39)

On motion of MR. Shoffner and second of Mr. Old, Board adopts resolution entering into a rental agreement between the **Erie County Municipal Court and Pitney Bowes**; Roll Call: Both Aye (#24-40 - lease on a SendPro C Series Version 4 mail machine - \$3,000)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to OR.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: Both Aye (#24-41)

Board approves Revised Auditor's Certificate for **Great lakes Petroleum** in an additional amount of \$104,300 re fuel delivery for DOES.

Board approves Revised Auditor's Certificate for **Mobile Analytical Services, Inc.** in an additional amount of \$74,513 re providing laboratory services for DOES.

Board approves Revised Auditor's Certificate for **Blue Technologies** in an additional amount of \$400.00 re providing a copier for Municipal Court.

Board approves Revised Auditor's Certificate for **Dietrich, LLC** in an additional amount of \$4,200 re providing courier services for Municipal Court.

Board approves Revised Auditor's Certificate for **DeLage Landen** in an additional amount of \$2,100 re leasing a Sharp MX-M3551 digital copier for the Prosecutor's Office.

Board approves Revised Auditor's Certificate for **Dietrich, LLC** in an additional amount of \$1,500 re money courier services for Clerk of Courts.

Board approves Revised Auditor's certificate for **Dietrich, LLC** in an additional amount of \$1,500 re money courier services for Title Department.

Board approves Revised Auditor's Certificate for **Erie County Board of DD** in an additional amount of \$100,000 re implementing the Help Me Grow: Ohio's Birth to Three System/ Part C Component for the Erie County Family and Children First Council.

Board approves revised Auditor's Certificate for **Northwest Group Services Agency, Inc.** in an additional amount of \$8,000 re on-line open enrollment and Flexible Spending Account and COBRA administration for the Erie County employees' health insurance program for HR Department.

Board approves Revised Auditor's Certificate for **VSP** in an additional amount of \$8,000 re vision plan for Erie County employees for HR Department.

Board approves Equipment Outlay and Request Form for **ECDJFS** re 2024 Ford Escape in the amount of \$32,000.

Board authorizes expenses for **Jack Farschman**, Engineer, attending CEAO/ODOT District 3 Quarterly meeting in Ashland, Ohio, on 1/25/24 in an estimated amount of \$20.00.

Board approves Personnel Action Form for **ECDJFS** re **Elizabeth Marshall**, Social Service Worker 3, employment effective 2/12/24; **Sarah Clemons**, from Social Service Worker 3 to Social Services Supervisor 1 effective 2/5/24.

Board approves Request for Recruitment re **Assistant Public Defender** (misdemeanor criminal and juvenile Attorney) for Public Defender's Office.

Received copy of letter to Erie County Budget Commission Members for Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources**.

Received copy of **2023 Huron Municipal Court Annual Report**.

Received copy of 11/22/23 **Erie-Ottawa International Airport Authority meeting** minutes, 1/24/24 agenda, and 11/30/23 and 12/31/23 financial statements.

On motion of Mr. Shoffner and second of Mr. Old, Board **adjourns** at 9:35 a.m.; Roll Call: Both Aye